

MINUTES OF COMMITTEE MEETING HELD THURSDAY, 19 MAY 2005

PRESENT: Paul Nesbitt Don Foster Jeff Pape
 Mike Harrison Colin Crookston Billy Cass
 Kevin Wilde Paul Handley Tim Feldon
 Heather McNeill
 Cynthia Church, Secretary

Before the meeting started Paul (Chair) expressed condolences from the Committee and all the members of the Club to Kevin and his family.

1.	APOLOGIES	ACTION
	Several Committee member where in lectures and sent apologies	
2.	MINUTES OF PREVIOUS MEETING – 14.4.2005 Passed as a true record Proposed: Don Foster Seconded: Jeff Pape	
3.	MATTERS ARISING None. Nigel said that there had been a misprint in the last meeting the (Website site had not be paid) Nigel said the Website had been for the next two years.	
4.	CORRESPONDENCE The club has received a letter from Redcar and Cleveland Borough Council for inclusion onto the Library Database and would be completed.	Secretary
5.	OFFICERS' REPORTS	
5a.	<u>Treasurer – Paul Handley</u> Paul was in a lecture but had left a message that everything was ok.	
5b.	<u>Diving Officer – Heather McNeill</u>	
	Instructor Development	
	Richie Waller, Colin Crookston and Alex Robertson are assisting with both theory and practical instruction. Their help is greatly appreciated as we have a lot of people pursuing training to next grade.	
	Diving, instruction & boats	
	<ul style="list-style-type: none"> · One sea dive locally so far, which is disappointing. · Training day at Ellerton was good fun and Bob Micklewright and Brian Malthouse are now half way through their Ocean practical. 	
	Training	
	Sports Diver lectures are almost finished – just more work to do on tables and on CPR / AV. Advanced diver lectures and practicals will be repeated and theory tests by end June.	
	The only 2 active NQIs are Kev & I and we're under considerable pressure to deliver all the practical training as well as the theory. We've got 2 new members doing pool training and I suggest that if new divers approach us for membership, there be a discussion with Kevin & I as to whether we can support their training. We have approx	
7	DLs going for Advanced	
3	Sports going for DL	
8	Ocean going for Sports	
10	Trainees completing Ocean	
3	Assistant Instructors going for Open Water / Practical Instructor and Theory Instructor	

Risk Assessment / Voyage Plan

I've modified the form since the discussion at the last meeting. I'd like the committee's approval to its use so we can get it copied up and into use.

5c. **Training Officer – Kevin Wilde**

Kevin had been away on holiday so there was no report.

5d. **Equipment Officer- Billy Cass / Colin Crookston**

Billy reported that the Growler needed the tubes to be repaired. Colin said that he would take the boat to be repaired. There was to be a feasibility study on about putting brakes on the trailers. Billy had costed prices for brakes, cables, drums and suspension arm. The boat could be given a free brake check from CTC. Billy said he had ordered a second antenna for the GPS. Juno is ok. Billy would ask Richie would he have a look at the radios on the boats. Billy said that Roly had tightened the fan belt because the diesel engine had overheated. The warning light had appeared on the control panel. This had been ignored and this resulted in the engine overheated. This could cause serious problems later.

5e. **Membership Secretary – Tim Feldon**

No report.

5f. **Bar Manager – Jeff Pape**

Jeff reported no problems behind the bar. Cynthia reported that the Bar Licence was now near completion.

5g. **Website**

It was stated that the licence for the Website had now been paid for two years.

6. **ANY OTHER BUSINESS**

Paul passed round a graph and breakdown of prices of boat dives for the past 3 years. He spoke about the increase in boat fuel and the number divers per boat. Paul proposed an increase of £1 per diver per dive. The deeper dives would be monitored for fuel costs of there were less divers on the boat due the increase in twin tank and re-breathers.

Paul asked for the Committee to vote on the proposal. This was passed unanimous (9)

A discussion took place about a Nitrox List that had been displayed on the notice board for several weeks all those who were interest would be contacted by Colin. Richie and Colin would come back with prices.

Billy to look into someone to look at and give the Compressor a Service.

7. **DATE & TIME OF NEXT MEETING**

The next meeting will be on 30 June 2005 at 8.00 pm (Unless there is diving)